

Terms and Conditions

General

- Dutch law applies to all our agreements.

Intellectual property

- The intellectual property of training material will stay, at all times, within the exquAlro Foundation and its partners, with exception of case material provided by the participants.

Privacy

- exquAlro Foundation's and client's information is confidential and will be processed in accordance with the copyrights and privacy rights obligations.
- All information provided by clients and / or participants is confidential for the institute, its employees and the teachers

Registration

- Registration is final, if a fully completed registration form is received by us by email followed by an intake interview with positive outcome;
- Within 10 working days after registration the participant will receive an email confirmation of participation, except during school vacations.
- The costs for catering during the training days are included in the fee for the training programs.
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Payment

- The fee for the meetings shall be paid within 14 days after date of the invoice;
- The same rule applies for an invoice sent to the employer if requested by the participant. A participant is responsible for timely payment of the invoice by its employer.

Cancellation Policy

- The participant can withdraw from the contract within 14 days after confirmation of registration without giving any reason by sending an email or letter stating his or her withdrawal within this period. exquAlro Foundation will refund any tuition fees paid within 14 days after receiving the withdrawal statement.
- exquAlro Foundation reserves the right to cancel a training program if the number of participants has not reached the minimum required to run the training effectively.
- exquAlro Foundation reserves the right to cancel if the event or an unforeseen circumstance (e.g. force majeure, technical/ operational malfunctions, problems with facilities, etc.) which disables a safe training environment. In case of a cancellation, exquAlro Foundation will either arrange for an alternative course date or offer a full refund of the fee paid.
- Signing means accepting the cancellation policy, which will be binding from the moment we receive the registration form, even if the participant has not yet received a confirmation or not yet received an invoice or has not yet paid for the meetings;
- A cancellation fee of 25% of the total training costs due will be charged if the registration is canceled more than 120 days prior to the date of the first meeting. This cancellation fee will increase to 50% in case the registration is canceled within 30-120 days before the first meeting and 75% of the full participation fee will be charged in case the registration is cancelled withing 30 days prior to the date of the first meeting. These rules apply in all cases regardless the reason of cancellation.
- The date of cancellation is the date on which the exquAlro Foundation receives the cancellation. Only cancellation in writing is a valid cancellation. By signing the registration form, the participant is familiar with the terms and conditions and will receive a copy for their own records.

- Should the participant cancel, any refunds will be issued within a specific period of 30 days
- Any other refunds will be issued within a period of 30 days.

Sign for approval

Name

Signature, date